

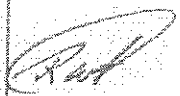
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TOWN OF HARRISON
VILLAGE OF HARRISON
ALFRED F. SULLA, JR. MUNICIPAL BUILDING
BUILDING DEPARTMENT
1 HEINEMAN PLACE
HARRISON, NY 10528
Phone: 914-670-3050
Fax: 914-835-7491



MEMORANDUM

To: JACKIE GREER, TOWN CLERK
From: ROBERT FITZSIMMONS, BUILDING DEPT. 
Date: August 28, 2013
Re: SPECIAL EVENT PERMIT BLOCK-LOT: 0631-5 - Application #: 13-22664

THE BUILDING DEPARTMENT IS IN RECEIPT OF THE ATTACHED SPECIAL EVENT PERMIT FROM THE FOLLOWING PROPERTY OWNER AND/OR ORGANIZATION:

MANHATTANVILLE COLLEGE
2900 PURCHASE ST
PURCHASE, NY 10577
AMERICAN CANCER SOCIETY

THEY HAVE REQUESTED THAT THE \$500 PERMIT FEE BE WAIVED. I AM REQUESTING TO PUT THEM ON THE NEXT AGENDA FOR APPROVAL BY THE TOWN BOARD.



August 2, 2013

Suzanne Fuller
Sr. Office Assistant
Town & Village of Harrison
One Henrieman Place
Harrison, NY 10528

Dear Ms. Fuller:

The American Cancer Society respectfully requests a Special Events Permit to host our non-competitive Making Strides Against Breast Cancer walk, to be held at Manhattanville College on Sunday, October 20, 2013. This year's event is expected to draw more than 14,000 participants, and is the largest single event dedicated to the fight against breast cancer in Westchester County.

As part of our request, we would also ask for a waiver of the Special Events fee usually charged when obtaining a permit. Our goal is to minimize expenses in order to direct as much money as possible to the support of breast cancer research, public education and patient service programs.

As always, I will not be able to get you a copy of insurance until September 1, 2013 due to our fiscal year.

Please feel free to contact me at (914) 397-8844 or nicole.gauthier@cancer.org. We appreciate your consideration, and look forward to hearing from you on this matter.

Thank you very much for your support!

Sincerely,

Nicole Gauthier
Special Events Manager