



The Harrison Police Department

650 NORTH STREET

HARRISON, NEW YORK 10528

TELEPHONE: 914-967-5111 FAX: 914-813-7406

Special Needs Registry

What is the Harrison Police Department's Special Needs Registry?

The Special Needs Registry is an initiative of the Harrison Police Department. Its purpose is to compile and maintain a list of individuals who have "special needs" due to mental or neurological disabilities and who may reside or frequently visit the Town of Harrison. Residents are invited to proactively provide information about a loved one with special needs of any age, who may require special assistance in an emergency or interaction with Harrison Police Officers. The registration is completely voluntary.

How to register

To register for the Special Needs Registry, complete the Special Needs Registry Form and turn it into the Harrison Police Department. It is recommended that a photograph of the person with special needs is included with the Special Needs Registry Form. Parents and caregivers may enroll a person of any age with any type of medical condition or disability, including but not limited to: Autism Spectrum Disorder, Alzheimer's or Dementia, Bipolar Disorder and Down Syndrome. Adults with special needs may also enroll themselves.

What happens once the person is registered?

When a Police Officer has contact with the person on this form, our 911 center can provide us with the information needed to successfully interact and communicate with your loved one, as well as provide us with your contact information.



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Contact Information

Person with Special Needs:

First Name: _____

Middle Name: _____

Last Name: _____

Date of Birth: _____ Race: _____

Hair Color: _____ Eye Color: _____

Scars/Birthmarks/Tattoos:

Attached Photograph? Yes No

Residence Information

Home Address: _____

City: _____ Zip Code: _____

Parent or Guardian Information

First Parent or Guardian

Name: _____

Primary Phone: _____ Secondary Phone: _____

Place of Employment: _____

Second Parent or Guardian

Name: _____

Primary Phone: _____ Secondary Phone: _____

Place of Employment: _____



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Disability/ Special Need

Primary Diagnosis: _____

Co-Existing Diagnosis: _____

Notes: _____

Please list any characteristics that are associated with this person: (Examples are sensory issues, certain behaviors, physical aggression, past dealings with police, calming strategies that work, etc.)

How does your child communicate? (words, pictures, device, etc.)



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Emergency Contact Information

First Emergency Contact

Name: _____

Home Address: _____

City: _____ Zip Code: _____ Phone: _____

Second Emergency Contact

Name: _____

Home Address: _____

City: _____ Zip Code: _____ Phone: _____

Please read and Initial:

I am the lawful and legal parent and/or guardian of the person with special needs listed in this safety roster: _____

Relationship _____

I understand the information provided to the Harrison Police Department is for law enforcement to have all the necessary information to better handle a situation and that information may be subject to Freedom of Information Law - ***however, special needs are protected under HIPPA laws and will be redacted when necessary*** _____

RELEASE OF INFORMATION

I, hereby give my permission for the Harrison Police Department to retain and distribute the information contained in this registration form to other first responder personnel for the sole purpose of identification and protection of the person identified above in an emergency or crisis situation.

Signature: _____



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Frequently Asked Questions

What is the Special Needs Registry?

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Who is eligible?

The registry has been developed with the intent to serve all members (adult or juvenile) of our community or people who frequent our community who have a "special need" and want to register with the Harrison Police Department.

As soon as I register, will the information be immediately available in case police response is required?

No. The registration form will need to be entered in order to capture all relevant information. The process may take up to two (2) weeks to be fully processed. You will receive a wrist band with a "number" when you register and an identification card with a will be mailed to you from the police department.

Who has access to my child's profile?

Harrison Police personnel who require this information in the performance of their duties will have access to the information. There are strict regulations with respect to accessing and disseminating information. The sharing of this information with other police agencies during an emergency can be helpful when a person is registered in Harrison but wanders off in another jurisdiction.

Can I update my profile if there are changes? How do I do that?

You may, however, only information that has a significant impact on policing response will be necessary. Some examples would include a change in address, school, or emergency contact. You do not need to report a change in hair cut or color, for example, as the police are familiar with the changes that can be made and are more likely to notice height, weight and eye color. Changes can be made on a new registry form.

After my child/dependent adult is registered, and if there is an incident, do I need to do something to notify the police?

It is preferable that you let the police know that the individual is already registered. In doing so, the information will be immediately disseminated to the vehicles without having to ask the parents/guardians during a high stress situation.

How will this registry help if my child/dependent adult goes missing?

If the individual goes missing and is reported by the parent/guardian, information about his/her physical appearance, the most likely places where he/she would go to, as well as triggers, stimulants, and de-escalation techniques will be sent to every police officer in the area to look for the missing person. If the individual has not been reported and is incapable of effectively communicating his/her name to an officer, a computer check of the neighborhood, coupled with the physical appearance, and may allow us to identify the individual more quickly. This will then allow us to use the contact information to connect with the parents/guardians.