A regular meeting of the Town Board of the Town of Harrison, Westchester County, New York was held at the Municipal Building, 1 Heineman Place, Harrison, NY, Westchester County, on Thursday, September 22, 2011, at 7:30 PM. Eastern Daylight Savings Time. All members having received due notice of said meeting:

<u>MEMBERS PRESENT:</u>	
Joan Walsh	. Supervisor
Joseph Cannella)	
Fred Sciliano)	Councilperson
Marlane Amelio)	
Pat Vetere)	
,	
ALSO ATTENDING:	
Frank Allegretti	Town Attorney
Anthony Marraccini	Chief of Police

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PRESENTATION OF THE PLANS FOR THE RENOVATION FOR THE DOWNTOWN LIBRARY

Harrison Library Foundation member Steve Hicks introduced June Schwartz and Ralph Halperin, members of the Foundation.

He stated that their Mission is to: Improve and enhance the Harrison Public Library facilities; To support programs and capabilities; and To ensure that the Library will remain the heart of the community for present and future generations of Harrison residents.

Mr. Hicks went on to say that people ask, why do we need a library anymore, with the Internet, the computers and smart phones. After researching they found that visits to our libraries over the last few years (2008-2010) increased by almost 14%, attendance for early literacy programs increase by almost 23% during that same period and attendance at the children's program have run close to 10,000 per year for the last three years. There are plenty of residents who can't afford computers or the internet. The library has provided un-employed, and self-employed residents, free of charge access to WEB databases and useful information on job search and resume writing and interviewing materials. Moving forward the library will be about hard copy books, digital resources. Amazon announced that books can now be downloaded from Library Websites onto the Kindle. Electronic books are easier to come by now than in the past. With Art shows, Music programs and much more, the Library is also a Cultural Center and meeting place used by children, teenagers and adults.

Mr. Hicks continued: what's wrong with our current building? Open plan layout results in severe disruption for our patrons, the lighting is inadequate in many parts of the building and there are no private rooms for tutoring, meetings or to do school work together. The building has outdated and residential grade electrical and mechanical systems and has about one-third (1/3) of commuters necessary for a town our size.

Councilman Vetere asked how many computers are in the Library.

Mr. Hicks answered: about eight (8), we need over twenty (20).

Supervisor Walsh asked if a separate room would be needed for the computers.

Mr. Hicks: that's part of some of the ideas.

Neighboring towns are making or have made significant improvements in their libraries, creating community centers that are more relevant to their citizens today and the future. We have a new library director, who we are very pleased with and an active Board of Trustees. There will be a meeting on Sunday, October 2, 2011, at the Harrison Library, 2 Bruce Avenue, Harrison, NY from 4-6 pm. All are invited to come to listen and share their ideas on fundraising.

SUPERVISOR JOAN B. WALSH READ A LETTER FROM A RESIDENT COMPLIMENTING THE POLICE DEPARTMENT

Supervisor Joan B. Walsh read the following letter from a resident:

Dear Chief Marraccini:

I would like to express my gratitude toward the Harrison policemen who called and came to check on me so often during hurricane Irene and the days that followed.

Throughout the weekend ordeal, officers called or came by my house often, checking to make sure I was okay. Each said "whatever they could do, they would." It felt good to know they were there if I needed them. I can't praise the police force enough, for all the concern and patience they have shown me; they take my phone calls day or night, patiently answer my questions, and often offer direction and/or assistance.

I am also extremely grateful for Tom Milone, who I can describe with a single word; terrific! He is truly a credit to your police force, as well as a comfort to the senior citizens of Harrison. Tom is always caring and compassionate; he not only calls me by phone to say hello, but comes to my house to actually see me, and "check in" to make sure I'm okay. He often does this several times during his shifts.

Knowing someone is around to check in on you, or just stopping by to say "hello" can make a big difference in a person's day; there are days when Tom is the only person I have any contact with at all ... I now consider him a friend.

Thank you again for the wonderful officers on the Harrison Police force, as well as the programs provided to the town's senior citizens.

Supervisor Walsh praised the Police for this program, and decided that, since this person lives alone, she would not give the name for safety purposes. If anyone is interested in this program they are to contact Nina Marraccini, Director of Community Services.

Councilwoman Amelio stated that she works as a liaison with Community Service Department. She continued stating that our food pantry is operating trying to accommodate an all time high of families identified as those in need, currently around 100 families in the Town/Village of Harrison. We are in desperate need of donations ranging from gently worn clothing, food items and/or monetary donations. For anyone listening and interested, please contact Nina Marraccini, Director of Community Services.

Supervisor Walsh stated that if anyone would like to donate money, the check should be made payable to the Town of Harrison. The check goes to the Comptroller's office and is then allocated to the proper department.

2011 - - 325 ACCEPTANCE OF CORRESPONDENCE AND REPORTS:

On motion of Councilman Cannella, seconded by Councilwoman Amelio,

it was

RESOLVED to approve the following correspondence and reports:

- 1a. Monthly report by the Acting Fire Marshal for August 2011.
- 1b. Monthly report by the Building Inspector for August 2011.
- 1c. Monthly report by the Recreation Department for August 2011.
- 1d. Monthly report by the Commissioner of Public Works for July 2011.
- 1e. Monthly report by the Commissioner for August 2011.
- 1f. Monthly report by the Chief of Police for July 2011.
- 1g. Monthly report by the Chief for August 2011.
- 2. Notification by Supervisor Joan Walsh that Assessor Mark Heinbockel has received a Certificate of Achievement from the State of New York Department of Taxation and Finance Office of Real Property Tax Services for his successful completion of training as prescribed by the Real Property Tax Law and 9 NYCRR 188 and has attained the designation of State Certification Assessor, Advanced.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, Sciliano and Vetere

Supervisor Walsh

NAYS:

None

ABSENT:

None

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PUBLIC HEARING – RE: PURSUANT TO ARTICLE 2, SECTION 10 AND ARTICLE 3, SECTION 20 OF THE MUNICIPAL HOME RULE LAW, TO AMEND CHAPTER 235, SECTION 235-71 ENTITLED "SITE PLAN APPROVAL" BY LOCAL LAW NO. 8 OF 2011 AND BY AMENDING SECTION 235-71 OF THE TOWN CODE OF THE TOWN OF HARRISON

On motion of Councilwoman Amelio, seconded by Councilman Cannella, with all members voting in favor, the Hearing was opened.

Town Attorney Frank Allegretti stated that it appeared that there were some cosmetic changes that the board requested from the first time it was heard in August. Mr. Allegretti went on to say that he was not present at that meeting and was not aware of what the changes were. Village Attorney Robert Paladino drafted the changes.

Councilman Cannella stated that this basically allows the Building Inspector to issue approvals of site plan in the business district to issue approval to the extent that it's not significant. This was publicly noticed and passed a couple of meeting ago. There were neighborhood comments with respect to being involved in the process. Historically the application would go to the Planning Board, there would be Public Hearings, neighbors would be able to address the board or as many of these things are as-of-right, what we did was passed the legislation because there are pending applications, and we (the board) don't want to make it more difficult for tenants to be able to use the space and it was taking a long time, and with our current economic situation makes that onerous and what we (the board) agreed to do was to allow for a notice to be placed in their windows and would also be mailed two weeks before the final approval was given so neighbors would know what the change was, have an opportunity to express disagreement or concerns about it which potentially could influence the Building Inspector's determination as to whether this is "minor" or not and if the reaction was significant, rather than pre-empting the planning board and deciding it to be minor, it is his option, he (the building inspector) would then refer it to the planning board pursuant to normal procedures. This opens up a neighborhood opportunity to at least be aware and to express objection or to ask questions. It was passed and this is an amendment to a piece of legislation that was passed within the last month.

Councilwoman Amelio stated that she and Bob FitzSimmons worked very diligently on setting up this amendment. She continued saying that she is a little disappointed with this restriction although she considers it a minor one. A few people that wanted to open a business in Harrison had complained to her that it was taking them far to long to get the necessary approval. We have no regulation in determining an abundance of anyone type of business, such as nail salons, pizza parlors, etc. Ms. Amelio further stated that she and Mr. FitzSimmons were trying or attempting to help the business man who wanted to come to Harrison to facilitate the process, so he (the business man) wasn't paying three or four months rent on a space before he could get into it. She understands the concerns of Mr. Emil Toso. The concerns he mentioned the evening we spoke seem to have to do with some cosmetic concerns and again she said that if we were following a Master Plan these concerns wouldn't exist, because there would be a set of regulations in place

as to what the appearance of a business would be like. We cannot determine that there are too many nail salons or pizza parlors. We have no control over that. What we do need to do is to facilitate the process to encourage businesses to come into Harrison. While we are still attempting to do this, Ms. Amelio would rather no waiting period at all.

Councilman Cannella stated that the waiting period was his suggestion. He agreed to support the concept of the legislation which he did not disagree with under the understanding that we would make this amendment, because he believes it's important to keep the neighborhood involved and to give the neighborhood the opportunity to react to a *change of use*, which in this case we are ...

Councilwoman Amelio interrupted saying that it has nothing to do with, the change of use, we're keeping it to the realm of a business to business. She referred to a newspaper article where as the residents of Yorktown were encountering the same type of situation. They're questioning what can be done for the small businessman, which he has to go through a process that delays him, and in some instances prohibits him from opening a business. They (Yorktown) are also changing their rules and regulations. So, it's not a change of use.

Councilman Cannella stated that business to business is easy but there is a far distance between a Deli and a Kung Fu place. He doesn't believe that it's in the best interest of the town to have the Building Department, without input, make these types of decisions. He does not disagree with the concept. He thinks this is a protection.

Supervisor Walsh stated that part of the urgency for this is: part of the application went to the Planning Board, before this. Due to the planning boards huge calendar they have not been able to take all the people who applied to be before any particular session and the board does not meet in August. If the person applied in June, he might not have made the July calendar and couldn't make the August calendar. As Ms. Amelio said, once you sign a lease and start to pay rent it is only fair to try to expedite the approval for that business to open. We have enough vacant stores we don't need more.

Emil Toso, resident, again opposed this amendment.

On motion of Councilman Cannella, seconded by Councilwoman Amelio, with all members voting in favor, the Hearing was closed.

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2011 - - 326 - - b APPROVAL TO AMEND CHAPTER 235, SECTION 235-71 ENTITLED

<u>APPROVAL TO AMEND CHAPTER 235, SECTION 235-71 ENTITLEL</u> "SITE PLAN APPROVAL" BY LOCAL LAW NO. 8 OF 2011

On motion of Councilman Cannella, seconded by Councilwoman Amelio,

it was

RESOLVED to approve Local Law No. 8 of 2011 Amending Chapter 235, Section 235-71 entitled "Site Plan Approval"

A Local Law amending Chapter 235, Section 235-71 entitled "Site Plan Approval" of the Town Code of the Town of Harrison shall read as follows:

§ 235-71. Site plan approval.

- B. In all districts, a site plan for all proposed land uses, buildings or structures, other than one- or two-family detached dwellings, shall be approved by the Planning Board. Such approval, including all supporting documents, shall be officially transmitted to the Building Inspector prior to his submission of the project to the Architectural Review Board and before his consideration of an application for a building permit. Any amendment of such a site plan, which requires approval by the Planning Board, shall be subject to this same procedure prior to the issuance of any building permit for buildings or structures affected by the amendment.
- (1) Exceptions: The Building Inspector may waive the requirement for Planning Board approval of a site plan with the regard to the following: a Change of Use in the CBD, MFR, NB or PB zoning district when the proposed new use is a permitted use not requiring Special Exception approval, and does not require the provision of additional required parking or modify the structure or site plan in any substantive way nor does the use cause any anticipated increased in demand for any municipal service.

Section 235-71 (B) (1)

(a) In the event that the Building Inspector preliminarily determines to waive the requirement for Planning Board approval of a site plan, the applicant shall post a sign on the property referenced in such application on or before the fifth calendar day following the Building Inspector's preliminary determination. Such sign shall be at least 30 x 20 inches in size, consist of sturdy and serviceable material containing a white background with black letters and be placed in a location plainly visible from the most commonly traveled street or highway upon which the property fronts, but in no case more than 20 feet back from the front lot line. Such sign shall be at least six feet above the ground and shall read as follows, in legible lettering at least two inches high:

"ON THE SITE (DESCRIBE ACTION SET FORTH IN APPLICATION) IS PROPOSED. THIS MATTER HAS BEEN PRELIMINARILY DETERMINED BY THE HARRISON BUILDING INSPECTOR TO BE EXEMPT FROM THE REQUIREMENT TO OBTAIN PLANNING BOARD APPROVAL AND THIS SITE PLAN WILL BE FINALLY APPROVED

BY THE BUILDING INSPECTOR ON OR AFTER (GIVE TIME; 1ST BUSINESS DAY THAT IS TWO CALENDAR WEEKS AFTER THE DATE THAT THE SIGN IS FIRST POSTED). INTERESTED PARTIES CAN OBTAIN ADDITIONAL INFORMATION FROM THE HARRISON BUILDING INSPECTOR."

(b) Any applicant which has submitted an application for site plan approval for which the Building Inspector has preliminarily determined meets the criteria set forth in this section 235-71 (B) (1) shall give adequate prior written notice to property owners within 500 feet of any point of the subject property by certified mail, return receipt requested, mailed not more than 5 days after the Building Inspector makes his preliminarily determination. The notice shall generally describe the application and state the earliest date upon which the Building Inspectors determination will be final.

This law shall take effect immediately upon filing with the Secretary of the State of New York.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, Sciliano and Vetere

Supervisor Walsh

NAYS:

None

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2011 - - 327 APPROVAL FOR THE ADDITION OF ONE PERSON TO

THE RECREATION PART TIME AVAILABILITY LIST

On motion of Councilwoman Amelio, seconded by Councilman Cannella,

it was

RESOLVED to approve the request by Advisor to the Recreation Department Ron Belmont for authorization for the following addition to the part time availability list:

NAME HOURLY RATE

John Widmer \$7.75

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Advisor to the Recreation Department.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, Sciliano and Vetere

Supervisor Walsh

NAYS:

None

ABSENT:

None

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APPROVAL FOR POLICE OFFICER WILLIAM DUFFELMEYER TO ATTEND THE FALL 2011 SEMESTER AT MANHATTANVILLE COLLEGE

On motion of Councilwoman Amelio, seconded by Councilman Sciliano,

it was

RESOLVED to approve the request by Chief of Police Anthony Marraccini for Police Officer William Duffelmeyer to attend the Fall 2011 Semester at Manhattanville College for the following course at a cost for tuition and books \$2,995:

"MPE5537 – Analyzing and Assessing Teaching Practices"

FURTHER RESOLVED that upon satisfactory completion and submission of P.O. Duffelmeyer's attendance, the Comptroller be authorized to audit and pay for expenses outlined in the contract with the HPA.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller, the Personnel Manager and the Chief of Police.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella and Sciliano

Supervisor Walsh

NAYS:

Councilman Vetere

ABSENT:

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APPROVAL FOR POLICE OFFICER WILLIAM DUFFELMEYER TO ATTEND THE FALL 2011 SEMESTER AT ULSTER COMMUNITY COLLEGE

On motion of Councilwoman Amelio, seconded by Councilman Sciliano,

it was

RESOLVED to approve the request by Chief of Police Anthony Marraccini for Police Officer William Duffelmeyer to attend the Fall 2011 Semester at Ulster Community College for the following course at a cost for tuition and books \$625:

"EDU160 - Introduction to Education"

FURTHER RESOLVED that upon satisfactory completion and submission of P.O. Duffelmeyer's attendance, the Comptroller be authorized to audit and pay for expenses outlined in the contract with the HPA.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller, the Personnel Manager and the Chief of Police.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella and Sciliano

Supervisor Walsh

NAYS:

Councilman Vetere

ABSENT:

None

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2011 - - 330 <u>APPROVAL TO AMEND TBR #2011-301</u>, ADJUSTING THE SALARY OF GERRY SALVO

On motion of Councilwoman Amelio, seconded by Councilman Cannella,

it was

RESOLVED to amend TBR #2011-301, adjusting the salary of Gerry Salvo, new Superintendent of Recreation, in accordance with the Civil Service regulation from \$90,000 to \$89,000, effective September 22, 2011, with a probationary period of 52 weeks.

FURTHER RESOLVED that Mr. Salvo will receive a 3% increase in salary effective January 1, 2012.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller, the Personnel Manager, to Mr. Salvo and the Advisor to the Recreation Department.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, Sciliano and Vetere

Supervisor Walsh

NAYS:

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APPROVAL FOR FIVE POLICE OFFICERS TO ATTEND THE 11TH ANNUAL POLICE INTERACTIVE TRAINING CONFERENCE

On motion of Councilman Cannella, seconded by Councilman Vetere,

it was

RESOLVED to approve the request by Chief of Police Anthony Marraccini for authorization for five (5) Police Officers to attend the 11th Annual Police Interactive Training Conference to be held at Manhattanville College, Purchase, NY, on Monday, October 19, 2011, at a cost not to exceed \$200 for the following:

- 1. Officer Safety in Response to a Domestic Violence Call
- 2. Family Court & Integrated DV Court Judges
- 3. Victim Notification of Orders of Protection Project
- 4. The News NYS DIR Repository
- 5. Legal Updates and Refresher

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller, the Personnel Manager and the Chief of Police.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, Sciliano and Vetere

Supervisor Walsh

NAYS:

None

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None

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<u>AUTHORIZATION FOR THE PART-TIME AVAILABILITY HOURS FOR</u> LOUIS DIBUONO BE INCREASED ABOVE 17.50 HOURS PER WEEK

On motion of Councilwoman Amelio, seconded by Councilman Cannella,

it was

RESOLVED to approve the request by Personnel Manager Debra Scocchera for authorization for the part-time availability hours for Louis DiBuono be increased above 17.50 hours per week through the end of "2011". Mr. DiBuono is working on several year-end projects in Community Services.

FURTHER RESOLVED that funding is available in the Community Services part-time line.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller, the Personnel Manager and the Director of Community Services.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, Sciliano and Vetere

Supervisor Walsh

NAYS:

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AUTHORIZATION FOR THE FOURTH (4) AND FINAL INSTALLMENT PAYMENT OF THE 2011 FUNDING FOR THE HARRISON EMERGENCY MEDICAL SERVICES AMOUNT \$125,000

On motion of Councilman Vetere, seconded by Councilman Cannella,

it was

RESOLVED to approve the request of Joseph Bilotto, Chief of Operations of the Harrison Emergency Medical Services, for their fourth (4th) and Final Payment of 2011 funding in the amount of \$125,000.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and Mr. Bilotto.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, Sciliano and Vetere

Supervisor Walsh

NAYS:

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APPROVAL FOR PEACE OUTSIDE CAMPUS – THE LINDSEY M. BONISTALL FOUNDATION TO USE THE ROAD RACE TIMING EQUIPMENT AND ROAD BARRICADES FOR THE 7TH ANNUAL 5K LINDSEY RUN/WALK AT PURCHASE COLLEGE ON OCTOBER 23, 2011

On motion of Councilman Vetere, seconded by Councilwoman Amelio,

it was

RESOLVED to approve the request by Mark Bonistall, Chairman of PEACE OUT side Campus – The Lindsey M. Bonistall Foundation for authorization to use the road race timing equipment and road barricades for the 7th Annual 5K Lindsey Run/Walk at Purchase College on Sunday, October 23, 2011. Check-in time is 8:15 am, run start is 9:15 am.

FURTHER RESOLVED to forward a copy of this Resolution to the Advisor to the Recreation Department and the Commissioner of Public Works.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, Sciliano and Vetere

Supervisor Walsh

NAYS:

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APPROVAL FOR THE BUDGET TRANSFER FOR THE HARRISON LIBRARY

On motion of Councilman Cannella, seconded by Councilman Vetere,

it was

RESOLVED to approve the request by Comptroller Maureen MacKenzie for authorization for the following Budget Transfer:

Decrease: 002-7410-100-0102

2,000

Library – Salaries

Increase:

002-7410-100-0407

2,000

Library – Special Service

This budget transfer is to pay for one time supplementary cleaning service at the Harrison Public Library.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, Sciliano and Vetere

Supervisor Walsh

NAYS:

None

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AUTHORIZATION FOR THE DIRECTOR OF COMMUNITY SERVICES NINA MARRACCINI TO ACCEPT A DONATION FOR THE HARRISON FOOD PANTRY IN MEMORY OF THERESA AND PETER POSTIGLIONE

On motion of Councilwoman Amelio, seconded by Councilman Cannella,

it was

RESOLVED to approve the request by Director of Community Services Nina Marraccini for authorization to accept a donation in the amount of \$1,000 for the Harrison Food Pantry, in memory of Theresa and Peter Postiglione

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Director of Community Services.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, Sciliano and Vetere

Supervisor Walsh

NAYS:

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AUTHORIZATION FOR THE DIRECTOR OF COMMUNITY SERVICES NINA MARRACCINI TO ACCEPT A DONATION FROM GEORGE AND ELLAN BATAVICK FOR THE HARRISON FOOD PANTRY

On motion of Councilwoman Amelio, seconded by Councilman Cannella,

it was

RESOLVED to approve the request by Director of Community Services Nina Marraccini for authorization to accept a donation from George and Ellan Batavick, in the amount of \$500 for the Harrison Food Pantry.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Director of Community Services.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, Sciliano and Vetere

Supervisor Walsh

NAYS:

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ABSENT:

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2011 - - 337 REMARKS BY SAM FANELLI

Sam Fanelli, resident, discussed the Lake Street Quarry.

Town Attorney Frank Allegretti instructed the Board that the Lake Street Quarry is still in litigation and the board should not discuss it.

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∠_Supvs'r

2011 - - 338 MATTERS FOR EXECUTIVE SESSION:

Settlement of claim 1 Litigation 2 Personnel 2

On motion duly made and seconded, with all members voting in favor, the Meeting was recessed for Executive Session at 8:15 pm

On motion duly made and seconded, with all members voting in favor, the Meeting was reconvened at 10:15 pm.

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2011 - - 339 <u>SETTLEMENT OF CLAIM</u> <u>NATIONWIDE a.s.o. LABROSCIANO</u> v TOWN OF HARRISON

On motion of Supervisor Walsh, seconded by Councilwoman Amelio,

it was

RESOLVED to settle the claim in the matter of Nationwide a.s.o. Labrosciano v Town of Harrison in the amount of \$3,711.69.

FURTHER RESOLVED that this settlement is subject to a signed General Release by an authorized representative of Nationwide Insurance Company.

FURTHER RESOLVED to forward a copy of this Resolution to the Law Department and the Comptroller.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, Sciliano and Vetere

Supervisor Walsh

NAYS:

None

ABSENT:

None

There being no further matters to come before the Board, the Meeting was, on motion duly made and seconded, with all members voting in favor declared closed at 10:15 pm.

Respectfully submitted,

Angela J. Tamucci Deputy Town Clerk

FILED THIS
18th DAY OF
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